

Early Mail Ballot Application

This application may be used when early vote by mail is authorized by law. A qualified voter (at least 18 years old and a U.S. citizen) must reside in an OCM BOCES component district for 30 days prior to the referendum. If the application requests the early mail ballot to be mailed, the application must be received by the BOCES clerk not later than 7 days before the vote for which the early mail ballot is sought. Otherwise, the application may be personally delivered to the BOCES clerk not later than the day before the vote. If you are qualified for early mail voting and issued an early mail ballot, the ballot itself must be received by the BOCES clerk by 5 p.m. on the day of the vote in order to be canvassed.

Applicant Must Sign Below

If applicant is unable to sign because of illness, physical disability or inability to read, the following statement must be executed. By my mark, duly witnessed hereunder, I hereby state that I am unable to sign my application for an early mail ballot without assistance because I am unable to write by reason of illness or physical disability or because I am unable to read. I have made, or have received assistance in making, my mark in lieu of my signature. (No power of attorney or preprinted name stamps allowed.)

I, the undersigned, hereby certify that the above named voter affixed their mark to this application in my presence and I know him or her to be the person who affixed his or her mark to said application and understand that this statement will be accepted for all purposes as the equivalent of an affidavit and if it contains a material false statement, shall subject me to the same penalties as if I had been duly sworn.

Clerk Use Only
2025 Early Vote By Mail
Application - English

Instructions

Who may use this application for an early mail ballot?

You may use this application if you are a qualified voter participating in a vote for which early vote by mail is authorized by law. You may only apply for an early mail ballot on your own behalf. A voter who applies for and is issued an early mail ballot will not be eligible for an absentee ballot for the same vote.

Who is a qualified voter?

You are qualified to vote if you are:

- a citizen of the United States;
- at least 18 years of age, and
- a resident within an OCM BOCES component district for a period of at least 30 days prior to the referendum vote.

Information for military voters:

Do **not** use this application if you are:

- a qualified voter who will be absent from your residence on the day of the vote as a result of actual military service;
- a qualified voter who has been discharged from actual military service within 30 days of the vote in which you seek to vote; or
- the spouse, parent, child, or dependent of a military voter as set forth above who is accompanying such military voter and who is qualified to vote in the same school district as the military voter.

If you meet any of the above criteria, you are entitled to special provisions if you apply for a military ballot. Please contact your the BOCES clerk to receive the appropriate application form.

Where and when to return this application:

If you request that the early mail ballot be mailed to you, your application must be received by the BOCES clerk no later than 7 days before the vote for which you seek an early mail ballot. Otherwise, you may personally deliver your application to the BOCES clerk no later than the day before the vote.

When your early mail ballot will be sent to you:

If you request that the early mail ballot be mailed to you, the BOCES clerk will mail your ballot by regular mail no later than 6 days prior to the vote. Otherwise, the BOCES clerk will deliver your ballot to you or your agent, as designated on your application, when you or your agent appears in the BOCES clerk's office.

For your ballot to be canvassed, it must be received by the BOCES clerk by 5 p.m. on the day of the vote.

Ballots can be mailed to:

OCM BOCES Clerk Theresa Smith
PO Box 4754
Syracuse, NY 13221

Or delivered in person to:

OCM BOCES Clerk Theresa Smith
110 Elwood Davis Road (administrative entrance)
Liverpool, NY 13088