

OCM BOCES

Application for the Position of District Superintendent

*Please TYPE OR PRINT CLEARLY since your application
will be duplicated many times.*

PERSONAL INFORMATION

Last Name _____

First Name _____ Middle Initial _____

Home Address _____

City/State/Zip _____

Telephone Number _____

Email Address _____

Business Address _____

City/State/Zip _____

Telephone Number _____

Present Employer _____

Title _____

Enrollment _____ Budget _____

Number of People Reporting Directly to You _____

Administrator Certificate Number _____

(Please enclose copy of SDA or SDL certificate.)

**The NYS Commissioner
of Education has assigned
and the Onondaga-
Cortland-Madison BOCES
Board has appointed
Scott A. Budelmann as
Search Consultant.
All candidate inquiries and
application materials must
be received by
September 9, 2026,
and directed to:**

Scott A. Budelmann
District Superintendent & CEO
Madison-Oneida BOCES
4937 Spring Road
Verona, NY 13478
(315) 361-5500
nmaiura@moboces.org

*A completed application
packet must include the
following: Letter of interest
and resume; application;
four (4) current letters of
reference, plus others as
desired; and copies of
administrative certification(s)
and transcripts.*

*Completed application
materials may be emailed,
with the exception of the
application form, which
requires an original signature
and must be mailed.*

*Applicants are prohibited
from contacting members
of the Onondaga-Cortland-
Madison BOCES Board.*

EMPLOYMENT HISTORY

*Please list all career experience in chronological order beginning with your present position.
Please include both school and nonschool experience. Please attach an additional page if necessary.*

Employer & Location _____
Position Held _____ Telephone Number _____
Dates (to/from) _____ Size of School/District _____
Reason For Leaving _____

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Position Held _____ Telephone Number _____
Dates (to/from) _____ Size of School/District _____
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MILITARY EXPERIENCE

Branch of Service _____ Rank/Specialty _____
Dates of Service: From _____ To _____ Discharge Type: _____

CERTIFICATES

Title of Certificate _____
Date Issued _____ Expiration Date _____ Valid in State of _____

Title of Certificate _____
Date Issued _____ Expiration Date _____ Valid in State of _____

EDUCATIONAL & PROFESSIONAL PREPARATION

Undergraduate Institution _____ Location _____

Major/Minor _____ Degree Earned & Date _____

Graduate Institution _____ Location _____

Major/Minor _____ Degree Earned & Date _____

Post-Graduation Institution _____ Location _____

Major/Minor _____ Degree Earned & Date _____

REFERENCES

Please provide four references who are familiar with your recent work achievements. Include the names of at least two current or past school board members.

Name _____ Title _____

Present Address _____

Email Address _____ Home/Business Phone _____

Name _____ Title _____

Present Address _____

Email Address _____ Home/Business Phone _____

Name _____ Title _____

Present Address _____

Email Address _____ Home/Business Phone _____

Name _____ Title _____

Present Address _____

Email Address _____ Home/Business Phone _____

ESSAY QUESTION

Please compose the following essay on a separate sheet of paper and enclose with your application.

Describe your vision for the role of District Superintendent at OCM BOCES. Describe how your skills and values will support that vision and benefit the OCM BOCES region.

BACKGROUND INFORMATION

1. Have you ever been fingerprinted for the purpose of employment? ☐ Yes ☐ No
2. Have you been cleared by NYSED for teaching? ☐ Yes ☐ No
3. Are you legally eligible for employment in this country? ☐ Yes ☐ No
4. Can you physically perform the essential functions of the position for which you are applying either with or without a reasonable accommodation ? ☐ Yes ☐ No

If the answer to any of the following questions is "yes", please attach an explanation for each "yes" response to this application.

5. Do you have any criminal convictions that have not been sealed? (If you answer yes to this question, you will not necessarily be disqualified as an applicant for employment.) ☐ Yes ☐ No
6. Have you ever been found guilty of charges pursuant to New York State Education Law 3020-a? (If you answer yes to this question, you will not necessarily be disqualified as an applicant for employment.) ☐ Yes ☐ No
7. Have you ever been dismissed from a position, or resigned to avoid dismissal? (If you answer yes to this question, you will not necessarily be disqualified as an applicant for employment.) ☐ Yes ☐ No
8. Have you ever received an unsatisfactory rating in conjunction with any pedagogical or school administration employment? ☐ Yes ☐ No
9. Have disciplinary charges ever been proffered against you by an employer? ☐ Yes ☐ No
10. Have you ever been denied tenure? ☐ Yes ☐ No

WAIVER AND RELEASE FOR APPLICANT BACKGROUND CHECK

I hereby affirm that the information provided on this application, my resumé, and all accompanying materials is accurate, complete, and true to the best of my knowledge. I acknowledge that any false or misleading information, or any significant omission, may disqualify me from further consideration for employment or may be grounds for dismissal if investigated and/or discovered at a later date. I authorize the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter known as "OCM BOCES") and its Search Consultant to investigate and obtain copies related to my employment history, credit record, and education, as well as to investigate any other information received in connection with this application. I agree to cooperate in such investigation. I authorize all former employers, credit agencies, and educational institutions to provide job-related information to OCM BOCES. I release them, OCM BOCES, and its Search Consultant from all liability for supplying or requesting such information as part of any such investigation. **I understand that I am prohibited from contacting the OCM BOCES Board of Education or any of its members.**

Signature _____ Date _____

Onondaga-Cortland-Madison BOCES is in compliance with Title IX and Section 504 and is an Equal Opportunity Employer. Applicants are considered for all positions without regard to race, color, religion, sex (including pregnancy and related conditions, sexual orientation, or gender identity), national origin, age, disability, genetic information or any other legally protected status.